

Date: \_\_\_\_\_

M&L  
P.O.Box 5027  
LIC, NY 11105

Additional Requirements:  
W-2 Form or 3 Current Pay Stubs and Deposit

APPLICATION FOR APT. \_\_\_\_\_, # of rooms \_\_\_\_\_, at \$ \_\_\_\_\_ per month.  
\_\_\_\_\_ for a period of \_\_\_\_\_ years(s) occupancy to be taken and rental  
to begin on \_\_\_\_\_.

1. Applicant Name \_\_\_\_\_
2. Home Phone# \_\_\_\_\_ Cellular Phone # \_\_\_\_\_
3. Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_
4. Previous Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_
5. Social Security # \_\_\_\_\_ Date of Birth: \_\_\_\_\_
6. Employer \_\_\_\_\_ Address \_\_\_\_\_  
Work Phone# \_\_\_\_\_ Supervisor's Name \_\_\_\_\_  
How Long \_\_\_\_\_ Annual Income \_\_\_\_\_ Position \_\_\_\_\_
7. Spouse's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Social Security# \_\_\_\_\_ Number of Children \_\_\_\_\_  
Employer \_\_\_\_\_ Address \_\_\_\_\_  
Work Phone# \_\_\_\_\_ Annual Income \_\_\_\_\_ Position \_\_\_\_\_
8. Will anyone else be living in the apartment with you? Yes \_\_\_\_\_ No \_\_\_\_\_
9. Name, address & phone # of nearest relative \_\_\_\_\_  
\_\_\_\_\_

Present Landlord's Name \_\_\_\_\_ Phone# \_\_\_\_\_  
Full Address \_\_\_\_\_ How long there \_\_\_\_\_

**BANK REFERENCE**

Name of Bank \_\_\_\_\_ Branch \_\_\_\_\_  
Account # \_\_\_\_\_ Savings \_\_\_\_\_ Checking \_\_\_\_\_

**BUSINESS REFERENCE**

Name \_\_\_\_\_ Address \_\_\_\_\_  
Phone# \_\_\_\_\_

THIS IS NOT A LEASE AND CONFERS NO RIGHT OF TENANCY OR OCCUPANCY. IF ACCPTED APPLICANT AND CO-APPLICANT (OR CO-TENANTS) WILL ENTER INTO A WRITTEN LEASE WITH, AND PREPARED BY LANDLORD OR IT'S AGENT, ON IT'S CUSTOMARY FORM, AND PAY OVER THE RENT INSTALLMENT AS ADVANCE RENT TOGETHER WITH A SECURITY DEPOSIT EQUAL TO (2) RENT INSTALLMENTS.

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

SHOULD THIS APPLICATION BE TURNED DOWN FOR ANY REASON, YOUR DEPOSIT WILL BE RETURNED.

PLEASE SIGN THE CONSENT FORM ON THE NEXT PAGE FOR A CREDIT CHECK.

Date: \_\_\_\_\_

# M&L Milevoi Management Agent

## Letter of Authorization

I, We \_\_\_\_\_

NAME(S)

am/are applying for an apartment and authorize M&L Milevoi Management to run a Various Report.

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**\*\*THERE WILL BE A NON REFUNDABLE FEE OF \$65 FOR THIS REPORT\*\*  
THIS APPLIES FOR EACH ADULT LIVING IN THE APARTMENT\*\***

### APARTMENT APPLICATION CHECK LIST

1. Previous year W-2 Form – 1<sup>st</sup> Page Only.
2. Three (3) Current pay stubs.
3. Five (5) months of current rent receipts
4. Copy of Social Security Card.
5. Photo I.D. of applicant
6. Letter from your current employer.
7. Signature to authorize Various Report.
8. Name will not be added to a lease renewal unless proof of Marriage or Death Certificate is provided. No names will be removed from a lease renewal for the same reasons.