

# FIRST EXECUTIVE REALTY, INC.

www.firstexecutiverealty.com  
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Bus: (718) 729-4440 Fax: (718) 392-2387

Date: \_\_\_\_\_ Studio: \_\_\_\_\_  
Move date: \_\_\_\_\_ 1 Bedroom: \_\_\_\_\_  
Price: \_\_\_\_\_ 2 Bedroom: \_\_\_\_\_  
Location: \_\_\_\_\_ 3 Bedroom: \_\_\_\_\_  
Date of birth: \_\_\_\_\_ 4 Bedroom: \_\_\_\_\_

## IT IS IMPORTANT THAT ALL OF THE FOLLOWING INFORMATION BE GIVEN:

**Applicant's name:** \_\_\_\_\_ **SS #** \_\_\_\_\_

**Co-applicant's name:** \_\_\_\_\_ **SS #** \_\_\_\_\_

How many occupants? \_\_\_\_\_ How many pets? \_\_\_\_\_

Present address: \_\_\_\_\_

How long? \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Name of landlord: \_\_\_\_\_ Phone: \_\_\_\_\_

Reason for moving: \_\_\_\_\_ **Moving date:** \_\_\_\_\_

Previous address if less than 2 years at present location: \_\_\_\_\_

**Applicant employed by:** \_\_\_\_\_ How long? \_\_\_\_\_

Business address: \_\_\_\_\_ Position: \_\_\_\_\_

Base salary: \_\_\_\_\_ Direct Line or Ext \_\_\_\_\_

**Co-applicants employed by:** \_\_\_\_\_ How long: \_\_\_\_\_

Business address: \_\_\_\_\_ Position: \_\_\_\_\_

Base salary: \_\_\_\_\_ Direct Line or Ext \_\_\_\_\_

Other income: \_\_\_\_\_ Source: \_\_\_\_\_

### Previous employment if less than 2 years at present position:

Employed by: \_\_\_\_\_ How long? \_\_\_\_\_

Business address: \_\_\_\_\_ Position: \_\_\_\_\_

Base salary: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Bank's name: \_\_\_\_\_ Branch phone: \_\_\_\_\_

Checking account: \_\_\_\_\_ Balance: \_\_\_\_\_

Saving account: \_\_\_\_\_ Balance: \_\_\_\_\_

**SEE NEXT PAGE FOR ADDITIONAL QUESTIONS AND YOUR SIGNATURE**

**Outstanding Debts**

<b>Company owed</b>	<b>City, State</b>	<b>Account</b>	<b>Current balance</b>	<b>Monthly payment</b>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**Other payments: Alimony** \_\_\_\_\_ **Child support** \_\_\_\_\_ **Others** \_\_\_\_\_

- Have you ever been **evicted** from any tenancy? ( ) yes ( ) no
- Have you ever **intentionally refused to pay rent**? ( ) yes ( ) no
- Have you been **delinquent** with any **credit** more than 30 days? ( ) yes ( ) no
- Have you been **denied credit** in the past 18 months? ( ) yes ( ) no
- Has any **legal action** ever been brought **against you** by a **creditor** for account past due? ( ) yes ( ) no
- Have you filed for **bankruptcy** with the past seven years? ( ) yes ( ) no

**IF YOU ARE SELF-EMPLOYED, YOU MUST PROVIDE US WITH A FINANCIAL STATEMENT PREPARED BY YOUR ATTORNEY OR YOUR ACCOUNTANT CONFIRMING YOUR INCOME FOR THE PAST TWO YEARS.**

I (We) hereby certify that the foregoing information is true and accurate to the best of my (our) knowledge and authorize the person or firm to whom this application is made, the owner of the subject residence, or any credit bureau, or any investigating agency employed by such person or firm, to investigate and review the references, statements or other data herein listed, obtained from me, or from other person, pertaining to my credit and financial responsibility.

It is understood and agreed that **this application is subject to acceptance or rejection by the landlord.**

If I **accept accommodation** offered to me **directly or indirectly** through **First Executive Realty**, I agree to pay a **commission of 16% of one year lease.**

I **will not hold First Executive Realty responsible** for any **misrepresentation** made by the **owner** or his agent.

If **tenant fails to sign the lease** his **application** may be considered by the landlord as **withdrawn** and the **landlord may retain** the **deposit** hereunder as liquidated damages. If your **application is denied** due to credit issues and supplying false information there's a **charge of \$100.00** to cover administrative costs.

**COMMISSION IS ONLY PAYABLE IN CASH, MONEY ORDER, OR CERTIFIED CHECK.**

**I HAVE READ THE ABOVE AND AGREE IN FULL TO ITS TERMS.**

\_\_\_\_\_  
**APPLICANT'S SIGNATURE**

\_\_\_\_\_  
**APPLICANT'S SIGNATURE**